### Alternative Sentencing

#### The Recovery Center

471 Old Newport Road, Suite 101  
Newport Beach, CA 92663  
Mr. Shaun Boston  
Administrator  
altsent@nancyclark.net  
949 631-0550  
www.nancyclark.net

**Best to contact by:**  
email

**Interns Last Update**  
5 10/10

**Quarters Minimum Hours**  
1 10  
- [x] Weekdays  
- [x] Week nights  
- [ ] Weekend days  
- [ ] Weekend nights

**Alternate Contact**  

**About the Organization:**

Nancy Clark is an Alternative Sentencing consultant. She develops treatment plans and proposes those plans to the court as an alternative to jail incarceration for individuals who have been convicted of a crime. The intent of alternative sentencing is to address the individual's problem that leads to crime (e.g., addiction) and thus ultimately to reduce recidivism. Services include the provision of electronic supervision. In addition, Ms. Clark directs "The Recovery Center," a residential treatment program based on the 12-step philosophy.

**About the Field Study Placement**

Students have the opportunity to work on the development of Alternative Sentencing plans and to participate in activities at the Recovery Center. Responsibilities may include some or all of the following: research and develop community resources; interact with clients in order to obtain necessary information; help with case flow and organization of materials; assist Recovery Center residents in job search activities and gain familiarity with 12-step programs.

In addition, students may have the opportunity to accompany Ms. Clark to court hearings, interviews, and speaking engagements. Pending approval, students may also have the option of working in the area of alternate sentencing within the Public Defender’s Office in one or more of the Orange County Justice Centers.

**Requirements**

Good communication and organizational skills; ability to type; self motivation.

**How to apply for a placement**

Orange County Probation clearance is required. Students cannot have been on probation or parole within the last two years.
About the Organization:

Our mission is to protect the public from criminal activity. The law mandates the Youth Authority to: 1. Provide a range of training and treatment services for youthful offenders committed by the courts; 2. Help local justice system agencies with their efforts to combat crime and delinquency; and 3. Encourage the development of state and local crime and delinquency prevention programs. As a part of the state's criminal justice system, the CYA works closely with law enforcement, the courts, prosecutors, probation, and a broad spectrum of public and private agencies concerned with and involved in the problems of youth. The CYA carries out its responsibilities through the Office of the Director and through three administrative branches: Institutions and Camps, Parole Services & Community Correction, and Administrative Services. Students participate in internships through the South Coast Parole Services and Community Correction Office, which serves the general Orange County area.

About the Field Study Placement

Each student is assigned to a Parole Agent, and accompanies that agent in carrying out daily duties. At the agent's discretion, the student will be given individual assignments, which may include reports, home assessments, home contacts, tutoring, job search assistance, data input, filing, group facilitation, or other similar activities. Interns will learn the goals and direction of the CYA, with emphasis on the parole phase of the process. As a parole intern, each student will systematically learn the process a parolee goes through from release through discharge via the following:

1. Review of Departmental policy and literature;
2. Assignment to a specific Parole Agent, with whom the student will accompany;
3. Participation in individual staffing/trainings with the assigned Agent and intern supervisor;
4. Completion of varied assignments which may include filing, report writing, board hearings, committee meetings,

Requirements

Must be self-confident and assertive, as well as not intimidated by the "hardcore" image of clients. Students must also have the ability to gain rapport and respect from diverse socioeconomic and ethnic groups.

How to apply for a placement

Email introductory information and attach resume. Use the following format for the filename for your resume: FS_Lname_Fname.doc
The Center for Restorative Justice Works (CRJW) is a non-profit organization dedicated to improving the lives of women, children, and families affected by the criminal justice system. We promote restorative justice and gender-responsive programs through education, direct service, and advocacy. CRJW envisions a criminal justice system that values family relationships, has facilities and policies that meet the particular needs of women, and chooses non-incarceration whenever possible. We envision a shift from a retributive to a restorative model of justice which promotes healing, reduces recidivism, and creates safe communities.

CRJW's Executive Director will provide an initial orientation. Primary trainers will provide on-the-job training for office duties and field work. Students will gain an inside view of the criminal justice system, experience with

About the Field Study Placement

Under supervision of the executive director and field program directors, students will assist with community organizing in and program presentations in the neighborhoods in North Hollywood, Orange County, Long Beach and those surrounding CIW, California Institution for Women at Corona, track pending restorative justice litigation efforts, update database, participate in prison programs and projects as well as monthly organizational meetings. Students will have the opportunity to be involved in one or more projects such as the planning, participation and implementation of a wide variety of programs including Children and Moms Prison Picnic (CAMPP) in October 2009 at CIW; Get On the Bus - geared to uniting children with their parents who are in prison) organize and participate in a trip for family members of inmates at one of 5 participating prisons; Garden Project, join with students form Claremont College and women in prison to work on their garden at the prison; Community outreach and organizing with business, churches and organizations near the CIW prison in Corona; and participate and organize group

Requirements

Passion, energy, good verbal and written skills, compassionate listener and collaborative co-worker.

How to apply for a placement

Call Mari Guizar at 818 980-7714 x 10 to set up an appointment to meet with Kathy Culpepper, Maria Palmer or Jan Urban.
C.S.P. Juvenile Diversion Program

1821 E. Dyer Road, Suite 200
Santa Ana, CA 92705

Ms. Natalie Lewis
Assistant Director
nlewis@cspinc.org
949 724-7034 949 251-1659
www.cspinc.org

About the Organization:

CSP’s Juvenile Diversion Program is designed to provide diversion services to youth, aged 10 to 17 years, and their families. The program provides early intervention services to delinquent and pre-delinquent juveniles who have come into contact with police. CSP’s resources provide families with positive alternatives to the Juvenile Justice system. The Juvenile Diversion Program has two principle components in which interns can be involved:
- The Community Restitution Program teaches young offenders to take responsibility for their actions by requiring payment to victims and/or completion of volunteer hours in the community.
- The Legal Awareness Workshop (LAW) Program educates parents and minors about the legal ramifications of delinquent acts.

About the Field Study Placement

The field study student will participate in program activities within the Restitution Program and the Legal Awareness Workshops. Responsibilities may include helping to monitor a caseload referred from police, and reporting back with statistics and follow-up information. Additional duties within the Restitution Program will include monitoring restitution contracts, taking in restitution payments, setting up and maintaining volunteer work sites, and assisting with intake interviews. While working with the LAW Program, students will conduct intake interviews, and assist in preparation for the workshops and program presentations. There are offices for the Restitution Program located in: Anaheim, Costa Mesa, Huntington Beach, Laguna Beach and Fountain Valley and Irvine. Workshops are typically scheduled during the evening hours. Additional projects may be worked out in consultation with the field supervisor.

Requirements

Some background in the legal system, or experience with youth recommended but not required.

How to apply for a placement

Background check required.
# About the Organization:

Shortstop is an early intervention, juvenile diversion program of the Orange County Bar Foundation. Shortstop provides legal education awareness classes for first time youth offenders. Programa is the Spanish version of Shortstop.

# About the Field Study Placement

Students will assist in the coordination and implementation of the Shortstop program. Students will work directly with juveniles by assisting with some of the legal awareness and education classes. Students are required to attend one full two-session class. The classes are conducted at two different courthouses in Orange County. The remaining responsibilities consist mostly of administrative duties as follows: Prepare program materials; Update program subject; Respond to inquiries and process correspondence to juveniles and their families; Create and maintain case files; Assess program evaluations and mandatory homework assignments.

In addition, students will have the opportunity to explore the criminal justice system. They will meet and interact with instructors who are representatives of the system, such as lawyers, judges, and police officers. They will also be able to watch guest speakers, such as parolees, California Youth Authority Wards, or prisoners, who speak to the

**Requirements**

General office, computer, organizational and communication skills. Must enjoy working with adolescents (ages 10-17) and be comfortable with group interaction; bilingual skills (Spanish/English) preferred for Programa classes.  
Own transportation.

**How to apply for a placement**

Email resume and cover letter.
About the Organization:
The Orange County Probation Department is a public safety agency and serves the community using efficient and research supported corrections practices to: 1.) Reduce crime, 2.) Assist the Courts in managing offenders, 3.) Promote lawful and productive lifestyles, and 4.) Assist victims. Also, the Probation Department operates six Juvenile Institutions as well as two Youth Reporting Centers.

About the Field Study Placement
Field study students primarily work with juvenile offenders in one of the County's Juvenile Institutions or Youth Reporting Centers. Responsibilities include, but are not limited to: tutoring, recreational activities, social programming, situational counseling, mentoring, as well as assisting staff with a variety of other tasks designed for minors. In addition, students could be placed with a Deputy Probation Officer in a field assignment. The Orange County Probation Department offers interns an array of experiences in order to enhance leaning and prepare students for careers in the Criminal Justice Field.

Requirements
Good communication skills.

How to apply for a placement
Students must attend a General Information Meeting. Visit www.oc.ca.gov/probation for more information. Students must pass a Background check before an assignment is offered. Background checks take about 5 to 7 weeks to complete. APPLY EARLY!
### About the Organization:

This agency interviews clients referred by the court and places them in non-profit agencies to perform community service work in lieu of a jail sentence or fine. The Court Referral Program follows offender's progress and reports back to the court and/or probation officer regarding their progress.

### About the Field Study Placement

Students assist in interviewing and placing clients, which includes telephone contact with community agencies, courts and probation officers. Students also monitor the progress of clients, fill out reports to the court, and maintain accurate records regarding their clients. An initial orientation to the program is provided by the Director, including an overview of the program and it's mechanics of administration. Ongoing training to students is provided by program staff. Students must be able to observe client confidentiality.

### Requirements

Good telephone and communication skills, legible handwriting; ability to multi-task and deal with a variety of people. Computer skills helpful but not essential.

### How to apply for a placement

Email cover letter and resume.