Social Ecology Undergraduate Advising

Social Ecology I, Suite 143
Phone: (949) 824-6861
Web: https://students.soceco.uci.edu/
Hours of Operation: 9 am - 4 pm
Walk-in Hours:
Monday through Friday: 9-11:40 am and 1:00-3:40 pm

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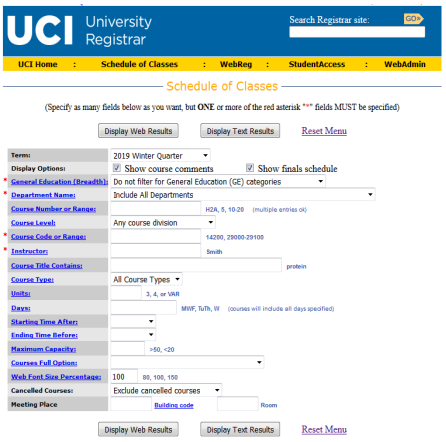
Purpose of this Guide

The purpose of this guide is to assist you with your first quarter of enrollment and beyond. The guide is intended as a resource and quick reference tool; it is not meant to be comprehensive or replace the General Catalogue or the advice of an academic advisor.

How to...

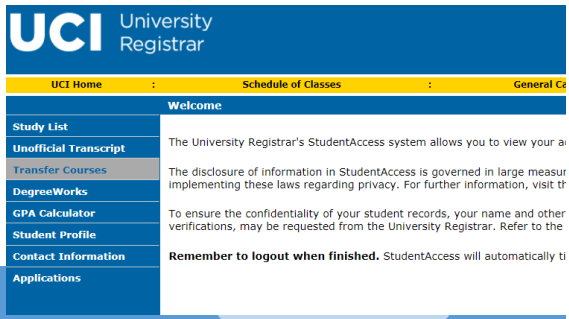
Register for Classes

- After your first quarter at UCI, you will choose and register for classes on your own.
- You can check when your enrollment window opens during Week 6. Go to www.uci.edu and search "WebReg."
- Use the Web Schedule of Classes (WebSOC) to find courses and course codes.
- Enroll in your classes as soon as your window opens. Once your window opens, it will be open for 48 hours. After that, it will be open during non-peak registration hours, from 7 p.m. to 7 a.m.
- Through WebReg, you can add/drop classes and change your grade option.
- You will be notified on WebReg if you have an academic hold on your record.
- Remember to pay your fees on time!



Use Student Access to:

- View your Degree Works to monitor your progress towards degree completion
- Change or update your address
- View your grades and unofficial transcript
- Check to see if you have any holds
- Submit your change of major application
- Submit an enrollment exception petition
- Submit your application for graduation
- Calculate your potential GPA



Important Policies

As a UCI student, you are responsible for knowing important policies that relate to your academic career. Please be aware of and refer back to these policies as you go through your time at UCI.

Important Deadlines

- Add/drop deadline: Classes must be added/dropped by Friday of week 2 at 5 p.m. This is done online through WebReg.
- Deadlines are strictly enforced. Exceptions are only made in extreme, documentable, extenuating circumstances beyond the student's control. You may petition for an exception via Student Access. There is no guarantee your petition will be approved.

Grading Options

- Pass/No Pass—average of 4 units per quarter may be taken pass/no pass; these accumulate.
- School and major requirements must be taken for a letter grade.

Repeating Classes

- If you receive a grade of C– or lower (or a NP), you may repeat the course.
- Credit for repeated courses is only given once, but in GPA calculation, the most recent grade will be used.
- A maximum of 16 units may be repeated where the new grade replaces the old grade in GPA calculation—beyond 16 units, all grades will be counted toward the GPA.
- All grades originally taken for a letter grade must be repeated for a letter grade—they cannot be repeated P/NP.

Incompletes and No Reports (I and NR)

- Incompletes are assigned to students by an instructor when the student's work is of passing quality but is incomplete because of circumstances beyond the student's control. You need to communicate with your professors to see if they would be willing to issue you an Incomplete. An Incomplete changes to an F after 3 academic quarters.
- A No Report is assigned when the instructor does not submit a final grade or a student never attended class. An NR changes to an F after 1 academic quarter.

UCI Catalogue & Catalogue Rights

- The UCI Catalogue of the year in which you enter is your contract with the university.
- You may elect to follow the graduation requirements in effect at the time of entrance, or those subsequently established.
- If you are a transfer student, you can follow the UCI Catalog of the year in which you began at your community college, or those subsequently established.
- You are responsible for knowing and understanding information from the General Catalogue - http://catalogue.uci.edu/.
- The Catalogue also has course descriptions of all UCI classes.

Academic Honesty

- All members of the academic community have a responsibility to be scholastically honest. Examples of academic dishonesty: cheating, dishonest conduct, plagiarism.
- Consequences range from a letter in the student's disciplinary record to suspension or expulsion.
- For more information, refer to the General Catalogue under "Academic Honesty".

Graduation

- Graduation is not automatic; rather, you have to take the initiative to apply as a way of telling us that you have met your degree requirements.
- You should apply to graduate a few months in advance. You may apply on Student Access under Applications → Graduation.

Course numberings

1-99 Lower Division

100-199 Upper Division

200+ Graduate courses

Important Resources for Policies:

- UCI General Catalogue: http://catalogue.uci.edu/
- UCI Registrar's Office: https://reg.uci.edu/
- UCI Academic Calendar: https://reg.uci.edu/ —> Click "Calendars"
- Social Ecology Frequently Asked Questions: https://students.soceco.uci.edu/pages/frequently-asked-questions-faqs

Academic Advising

Who does academic advising?

- Academic Counselors and Peer Academic Advisors provide comprehensive advising for students.
- Peer Academic Advisors are highly trained third-and fourth-year students who can help you with choosing a major, class scheduling, completing degree requirements, and more. They are also current Social Ecology students so they know what it's' like to be a student.
- Academic Counselors can help you with declaring a major, course scheduling, graduate school exploration, clarifying policies and procedures, and more.
- Field Study staff is also available for both advance and same-day appointments.

How often should I see an academic counselor or peer advisor?

- You should see us whenever you have a question about your academic goals and choices at UCI.
- Be proactive! We want to help you and ensure you graduate in your target time frame.

What should I ask an academic counselor or peer advisor?

- Will you help me plan possible majors and/or minors that will complement my interests?
- Where do I stand in degree requirements?
- What do you think about this tentative course schedule?
- Can you direct me to resources and opportunities that fit with my long-term goals?

How do I see an academic counselor or peer academic advisor?

- Same-day appointments are available Monday through Friday from 9:00—11:40 am and 1:00—3:40 pm. These appointments are first-come, first-served. You must come in person on that same to sign up for appointments.
- Advance appointments are available and are scheduled up to two weeks in advance. You can book these on our website:

  https://appointments.web.uci.edu.
- Many commonly asked questions are answered on our website. Please review the website and our FAQs before making an appointment.

Counselor/Student Responsibilities

The partnership between a student and counselor is an important one. It is important to recognize what your responsibilities are as a student, to come prepared to an appointment, and to understand how a counselor can assist you.

Student Responsibilities

- Come prepared! Bring a list of questions.
- Share your goals, educational priorities, limitations, and concerns during your appointment.
- Ask questions to clarify if you do not understand.
- Be proactive about your degree requirements.
- Accept responsibility for all aspects of your academic career.
- **Be on time!** Notify the office at least 24 hours in advance for a cancellation or you will not be able to make another appointment for 60 days.
- Follow up on recommendations.

Counselor Responsibilities

You can expect your counselor to:

- Understand and effectively communicate the curriculum, degree requirements, and university and school policies and procedures.
- Encourage and guide you in defining and developing realistic goals.
- Provide information and strategies for using available resources and services on campus.
- Assist you in understanding the purpose of higher education and its effects on your life and personal goals.
- Monitor and accurately document your progress toward meeting your goals and progress toward degree completion.
- Help you with decision-making skills and skills in assuming responsibility for your educational plans and achievements.
- Maintain confidentiality.

What a counselor cannot help with:

- Making decisions for students. A counselor can help you understand all the available options, but it is the student's responsibility to make their own choices.
- Financial aid questions or concerns. These must be addressed with the Office of Financial Aid.
- Visa concerns or questions relating to an international student's status. These must be addressed by the International Center.

How to Succeed in Social Ecology

University work is different from high school and community college. The classes are often larger and the quarter system goes by quickly. With so many exciting opportunities, new friends, and transitioning to a new environment, it can be easy to feel overwhelmed. Here are a few tips to help you with the transition. If you need help, be proactive and ask!

- Utilize a planner
- Do your readings before class
- Take notes in class
- Attend office hours
- Form study groups
- Need extra help? Join a workshop or get tutoring at the LARC (www.larc.uci.edu).

Email Etiquette

Email is an important mode of communication at UCI. Here are some tips to ensure you use email effectively during your time here.

- Use your UCI email address to protect your privacy. Social Ecology Undergraduate Advising will **not** respond to emails sent from a personal account, and many faculty will not, either.
- Check your email daily to stay updated on important information from professors, academic counselors, and other UCI personnel.
- Identify yourself with your full name, your major, and your UCI ID number.
- Be considerate: Only email one counselor with your question.
- Be professional: Remember that e-mail is a relatively formal form of communication.
- Be patient: Sometimes you might get a response quickly and sometimes it might take a few days.

Careers in Social Ecology

"What can I do with a degree in Social Ecology?"

- Begin by doing some intentional exploration on your end about your interests, strengths, and passions. Make the most of your Field Study experience to explore career options in the field!
- Visit the Division of Career Pathways (see: www.career.uci.edu). Professional career counselors will meet with you to help you assess your strengths and where those align with career fields.
- Below are a few fields that relate to our majors. You are certainly not limited to these, as our students go into new and exciting fields every year. **Note that some fields require additional schooling.**

B.A. in Urban Studies

Urban/Regional planner
Transportation planner
Project evaluator
Land development
Governmental agent
Environmental health specialist
Code enforcement planner
Community development
Policy analyst

B.A. in Social Ecology

Human resources
Research
Environmental agency law
Community programs
Governmental agencies
Education
Account manager
Community organizer
Human services

B.A. in Psychological Sciences

Education
Student affairs
Marriage and family therapist
Clinical psychology
Social work
Human resources
Health education
Social services
Public relations

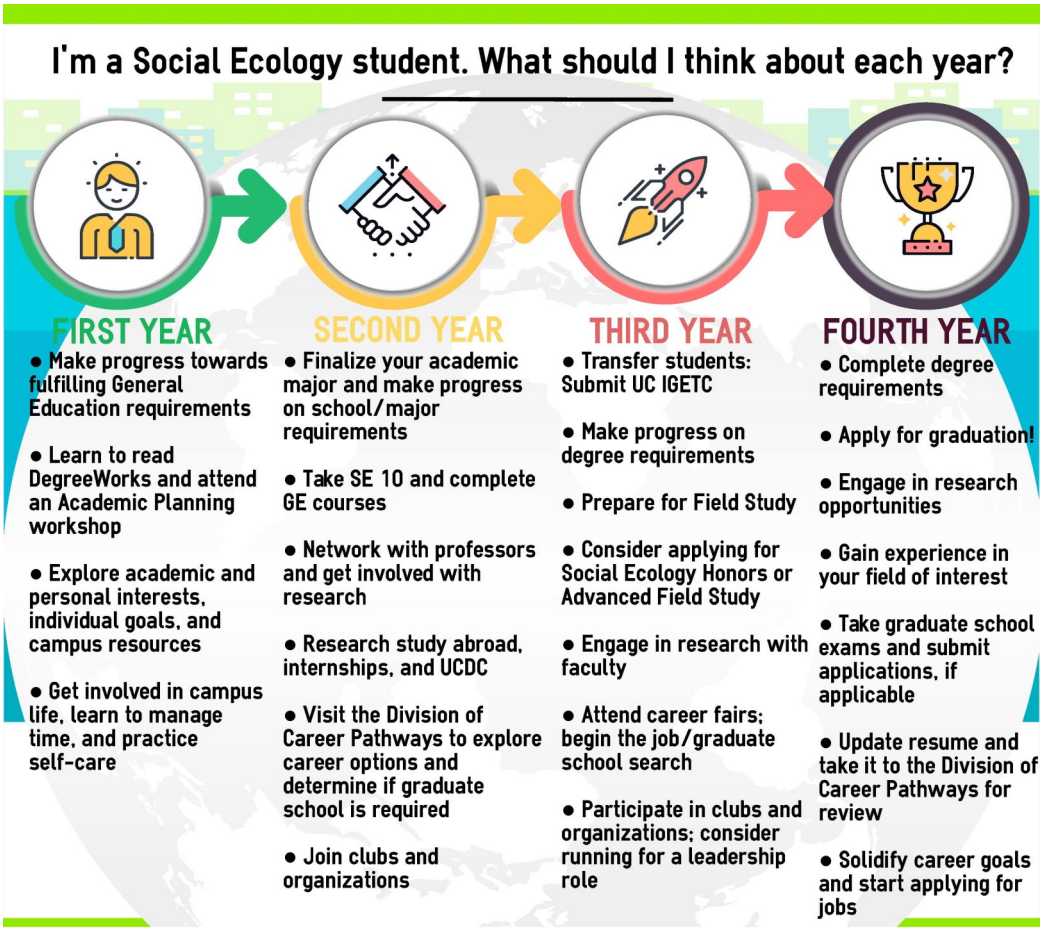
B.A. in Criminology, Law, and Society

Lawyer/attorney
Law enforcement
Investigation
FBI
Governmental & public policy
Politics
Juvenile diversion
Probation or parole
Community relations

B.A. in Environmental Science and Policy

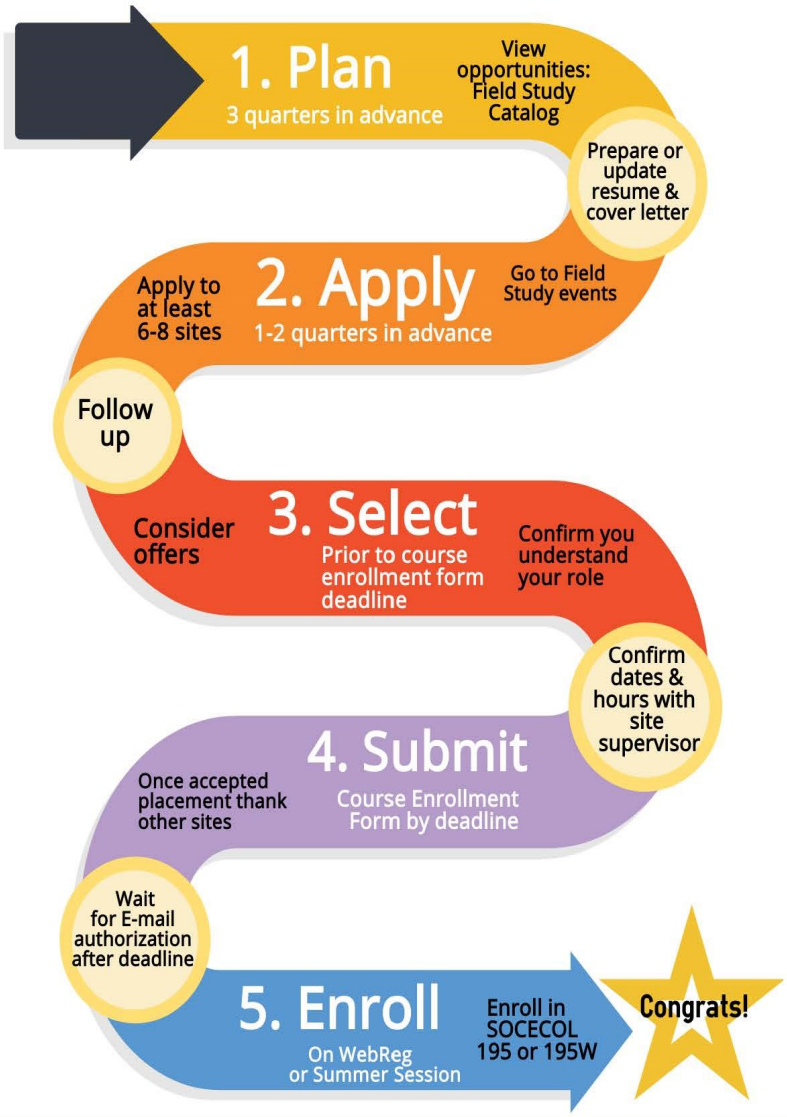
Environmental policy
Environmental law
Resource management
Education
Urban and environmental design

Four Year Roadmap



Field Study Preparation

For transfer students, it's not too early to begin thinking about Field Study! To ensure a successful Field Study experience, we recommend you begin planning three quarters in advance. Our field study website is a great resource as you begin to prepare: https://fieldstudy.soceco.uci.edu/.



Campus Resources

Campus Directory
https://directory.uci.edu/

Campus Map
https://uci.edu/visit/maps.php

Campus Organizations
https://campusorgs.uci.edu/

Campus Police & Public Safety
http://police.uci.edu/

Campus Recreation
http://www.campusrec.uci.edu/

Campus Assault Resources & Education (CARE)
https://care.uci.edu/

Center for Black Cultures, Resources, and Research
https://blackcultures.uci.edu/

Counseling Center
https://counseling.uci.edu/

Cross-Cultural Center
https://ccc.uci.edu/

Disability Services Center
https://dsc.uci.edu/

Division of Career Pathways
https://career.uci.edu/

DREAM Center
http://dreamers.uci.edu/

Office of Financial Aid & Scholarships
http://www.ofas.uci.edu/content/

FRESH Basic Needs Hub
http://www.basicneeds.uci.edu/

General Catalogue
http://catalogue.uci.edu/

Handshake
https://uci.joinhandshake.com/

The Hill (UCI Bookstore)
https://uci.bncollege.com/

International Center
https://ic.uci.edu/

Learning and Academic Resource Center (LARC)
http://www.larc.uci.edu/

Lesbian, Gay, Bisexual, Transgender Resource Center (LGBTRC)
https://lgbtrc.uci.edu/

Ombudsman
https://ombuds.uci.edu/

Scholarship Opportunities Program
http://scholars.uci.edu/

Student Health Center
https://shc.uci.edu/

Student Life and Leadership
https://studentlife.uci.edu/

Student Outreach and Retention (SOAR) Center
http://soar.uci.edu/

Student Success Initiatives
http://ssi.uci.edu/

Student Wellness & Health Promotion
https://studentwellness.uci.edu/

Study Abroad Center
https://studyabroad.uci.edu/

Summer Session
https://summer.uci.edu/

Transfer Student Hub
http://transferhub.uci.edu/

Transportation & Distribution Services
https://www.parking.uci.edu/

Undergraduate Research Opportunities Program (UROP)
http://www.urop.uci.edu/

Veteran Services Center
https://veteran.uci.edu/

Womxn's Hub
https://womenshub.uci.edu/