

_____ is enrolled in _____ units of Social Ecology 195 for the quarter noted above and is completing field work at the organization named below. Hours worked between the **first day of the quarter** () and **the last day of instruction** () inclusively may be credited toward the field study hours requirement. *(Dates of instruction are available at: <http://socialecology.uci.edu/students/undergrad/fieldstudy>—click on Procedures and Deadlines for the appropriate year.)*

PLACEMENT SITE

Agency Name and Full Mailing Address

The purpose of this agreement is to develop a cooperative working and learning relationship between the Social Ecology Field Study program at U.C.I., the field placement agency accepting student interns, and the student.

Supervisor/Phone/Email

Students enrolled for 4 units of academic credit will spend a minimum of 100 hours in your agency during the PLACEMENT PERIOD noted above. Students enrolled for 8 units of academic credit are expected to be in the site a minimum of 200 hours. Specific time commitments (days and hours) for practical experience and training shall be mutually agreed upon by the field supervisor and the individual student.

Each student is encouraged to maintain a log of his/her hours; the placement agency also should maintain a formal account of the student's hours.

The best placement situation is one where real agency needs can be met at the same time the student is completing his/her academic requirements. At the beginning of the quarter, the student and placement supervisor should work out specific field activities, responsibilities, and objectives. The field assignment shall be structured to provide for the student an opportunity to:

- Develop an understanding of organizational goals and objectives;
- Observe current social problems and evaluate intervention strategies;
- Perceive relationships between theories learned in the classroom and practice experienced in the field;
- Develop interpersonal and technical competencies required in the workplace.

The placement supervisor shall meet regularly (typically 1 hour/week) with each student to provide on-going directions or supplementary training, assessment, and feedback related to the student's field activities. If at any time conflicts arise between the field supervisor and the student that cannot be readily resolved, the Director of the Field Study Program shall be informed immediately. A written evaluation, provided by the University, must be completed during the final week of the Placement Period and is one of the requirements for the student to receive academic credit; this evaluation should be sent to the Director of the Field Study Program. Students are responsible for meeting all University and School requirements in order to receive academic credit for their field study work.

Although they are not employees, students shall be subject to the rules and regulations of the field placement agency - the agency will assume responsibility for informing students of those rules and regulations. To the extent authorized by law, the University shall indemnify, hold harmless, and defend the placement agency, its officers, agents, and employees for liability or claim for damage for personal injury, death, or property damage resulting from the University's own acts or omissions in the performance of this program. All concerns regarding this agreement and the field study students should be addressed with the Director of the Field Study Program.

Field Supervisor: _____

Date _____

Director, Field Study Program: _____

Date _____

Questions? Contact the Field Study Program
Coordinator: Rachel Christensen at 949-824-5255 or
Director: Ashley Vikander at 949-824-6862

Please sign and return this agreement to:
School of Social Ecology Field Study Program
University of California Irvine
102 Social Ecology I, Irvine, CA 92697-7055
Or via fax: (949) 824-9875 or email sefieldstudy@uci.edu